



GATEWAY CHILDREN'S GARDEN SCHOOL FIELD TRIPS

Spring is just around the corner and we are excited to offer some very affordable field trips for grades K-5. All of our field trips will be conducted by retired teachers with curriculum based on the WV standards. Each session will include activities pertaining to the topic. Listed below are the grade levels and programs we offer.

Butterflies - K-1st Grade	
Wednesday, May 23rd	Session I: 9:30a.m.-11:00 a.m.
Wednesday, May 23rd	Session II: 12:00 p.m.-1:30 p.m.

Earth Day - 2nd Grade	
Friday, April 20th	Session I: 9:30a.m.-11:00 a.m.
Friday, April 20th	Session II: 12:00 p.m.-1:30 p.m.
Friday, May 4th	Session I: 9:30a.m.-11:00 a.m.
Friday, May 4th	Session II: 12:00 p.m.-1:30 p.m.

Owl - 3rd-4th Grade	
Wed, May 16th	Session I: 9:30a.m.-11:00 a.m.
Wed, May 16th	Session II: 12:00 p.m.-1:30 p.m.

Honey Bees – 4th-5th Grade	
<u>TBA</u> – Last Week of September. More information will be available in August 2018.	



Reservation Information:

- The sessions will last 1 hour and 30 minutes.
- Trips will include 2 activities a lesson and/or a presentation on topic.
- We can accommodate **40-50** students at a time.
- The fee is \$4 per child and adults are free.
- Reservations must be scheduled with M-BCP&R by Friday, April 13th. A \$50 refundable deposit will be due within 5 business days of your reservation and will go toward your total field trip cost. A check for your field trip balance will be due prior or on the day of the reservation to the M-BCP&R Administrative Offices. Teachers and chaperones will be expected to help monitor and participate in all activities.

**Note: Permission slips should say location: Ambrose Park– Children's Garden. In case of inclement weather it should also state the back-up location- Berkeley 2000 Recreation Center. If you're planning to eat lunch after your trip, please be sure to plan to eat at a location other than the two pavilions at Ambrose Park. Both pavilions at Ambrose will be used for the field trip activities. Your class can utilize available War Memorial Park Pavilions for lunch, etc. or eat prior to arrival if coming to Session 2.



GATEWAY CHILDREN'S GARDEN SCHOOL FIELD

Office Use:

A: _____

#: _____

D: _____

Please complete and return this form.

Call 304-264-4842 x16, E-mail, Mail or Fax (304-264-4920) your group reservation form to M-BC Parks & Recreation.

Today's Date: _____

Reservation Date: _____ **Time:** _____

Grade: _____ School Name: _____

Teacher Contact Name: _____

School Phone #: _____ Other Contact Phone #: _____

Fax #: _____ E-mail: _____

of Children: _____ # of Adults: _____ **Total Fee \$** _____

Notes: _____

\$50 Deposit Due By: _____

Estimated Remaining Balance \$ _____

*(\$50 Refundable deposit due 5 days after reservation is made. This deposit goes towards the total field trip fee and **the remaining balance must be paid prior to or on the day of the field trip to the M-BCP&R Administrative Office).***

Signature: _____ Date: _____

Checks can be made payable to
Martinsburg-Berkeley County Parks & Recreation (M-BCP&R).
Mail to: Martinsburg-Berkeley County Parks & Recreation, 273 Woodbury Ave.,
Martinsburg, WV 25404